

Section 6: Samples Templates/Format

6.1 Sample Inventory Sheet – by location

Task Order	WH Zone	WH Location	Article Code	Confirm Location	Article Description	Batch Code	Confirm Batch	Manufacturing Date	Confirm Manufacturing Date	Expiry Date	Confirm Expiry Date	First Physical Count	Second Count
TO1	Zone 1	Location 1	Item1		Article1	ABC123		8/1/2019		7/31/2022			
		Location 2	Item1		Article1	BC45785		8/1/2019		7/31/2022			
	Zone 2	Location 20	Item2		Article2	HB457887954		6/1/2017		6/30/2019			
		Location 24	Item1		Article1	HBSG1707		6/1/2017		6/30/2019			
TO2	Zone 1	Location 9	Item7		Article7	ID00564A45		2/1/2020		1/31/2023			
		Location 12	Item10		Article10	SY7001787		6/1/2017		5/31/2019			
TO3	Zone 2	Location 28	Item55		Article55	KT06BA9AAE		2/1/2020		2/28/2023			
		Location 35	Item60		Article60	KT06BA9PYC		2/1/2020		2/28/2023			
	Zone 3	Location 55	Item56		Article56	AJ8A45756		1/1/2019		12/31/2023			
		Location 57	Item55		Article55	AJ8A45756		1/1/2019		12/31/2023			
		Location 59	Item75		Article75	AJ8A45756		1/1/2019		12/31/2023			

6.2 Sample Inventory Sheet – Consolidated report by product category

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